

**Plant Disease or Insect Submission Sheet**

**Name:** \_\_\_\_\_ **Amount:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Cash** \_\_\_\_\_ **Billed:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Check#** \_\_\_\_\_ **CC Approval #:** \_\_\_\_\_  
**County** (*Sample is from*) \_\_\_\_\_ † **Receipt#** \_\_\_\_\_ **Online order#** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Payment may also be made on-line at:**  
[SoilLab.Tennessee.edu](http://SoilLab.Tennessee.edu)  
**Email(s):** \_\_\_\_\_ **If using a check, make it out to 'University of Tennessee'**  
 PRINT CLEARLY

Sample name (you give this)	Plant problem with roots \$15	Insect ID \$15	Golf course plug \$30	Lab # (SPPC USE ONLY)

--- We cannot confirm: herbicide damage, household mold, or structural/fell tree wood decay ---

**PLANT NAME:** \_\_\_\_\_ **VARIETY:** \_\_\_\_\_ **YEAR PLANTED:** \_\_\_\_\_

**LOCATION** (circle one): landscape lawn garden greenhouse field plastic containers in home, other \_\_\_\_\_

**PRUNING: How often:** \_\_\_\_\_ **Last time pruned:** \_\_\_\_\_

**CROPPING HISTORY: Rotation:** \_\_\_\_\_ **Past problems:** \_\_\_\_\_

**SYMPTOMS** (circle all that apply): spots tipburn distortion mosaic/mottle chlorosis necrosis rot  
 mildew blisters defoliation wilt dieback blight stunting canker galls

**Plant parts affected:** roots/crowns stems/branches leaves fruit whole plant

**Description** (be as specific as possible, describe the whole plant – remember the clinician is only seeing the specimen submitted) \_\_\_\_\_  
 \_\_\_\_\_

**When did symptoms first appear?** \_\_\_\_\_ **# of plants or area affected:** \_\_\_\_\_ of \_\_\_\_\_

**Are the symptoms** (circle one): spreading or localized. **Symptom development** (circle one): gradual or sudden.

**Distribution of diseased plants** (circle one): scattered clustered in a row or pattern

**IRRIGATION:** Yes / No **Source:** \_\_\_\_\_ **Method:** sprinkler, trickle, drip, furrow, other \_\_\_\_\_

**How much water per application?** \_\_\_\_\_ **How often and when?** \_\_\_\_\_

**WEATHER** (immediately prior to and during development of symptoms): wet dry humid windy dusty hail heat

**SOIL:** sandy, loamy, clayey, potting media, raised bed, other \_\_\_\_\_ **Drainage:** poor or well

**FERTILIZER / CHEMICAL HISTORY** (names, rates, and dates): \_\_\_\_\_

**Specific questions or concerns you would like addressed?** \_\_\_\_\_

**Recommendations for:** commercial applicator commercial producer homeowner

**Pictures to email are:**

- 1) The plant as a whole.
- 2) The landscape area around the plant.
- 3) Base of the plant and root flare.
- 4) Any holes, weeping, or other damage.

- Email pictures to:  
[plant\\_picture@tennessee.edu](mailto:plant_picture@tennessee.edu)
- Or scan the QR code to quickly pull up the email address.



## Instructions for Collecting, Preparing, and Mailing Samples

### Plant Disease Samples

1. Submit a COMPLETED Submission Sheet.
2. Send a whole plant sample, if possible. Dig plants out of the soil (DO NOT PULL). Gently shake excess soil from roots.
3. DO NOT wash roots.
4. When not possible to send whole plants, always send generous samples of above-ground portions (6 - 12 leaves per branch), and a good handful of feeder roots.
5. The sample must show various stages of symptom expression. When the whole plant can't be collected, select sample from the margin of the diseased area. Include a healthy plant if possible.
6. DO NOT send dry or dead material.
7. Enclose plant material in plastic bags; Bag root separate from above-ground portions. Place entire plant into a larger plastic bag.
8. DO NOT add water to any sample; DO NOT mix several host species in a single bag.
9. Send specimens immediately after collecting. If holdover periods are encountered, keep specimen (s) cold. Mail packages to arrive on weekdays (Monday thru Friday) rather than during a weekend or holiday.
10. Dead plants, material that is dry or decomposing on arrival and specimens arriving without necessary information and payment cannot be processed.

### Insect Specimens

1. Submit a COMPLETED Submission Sheet.
2. Samples used to be preserved in alcohol, but that is a shipping hazard. County offices have or can order propylene glycol vials from the Center for safe shipping. Please contact your county office for these safe shipping vials.
3. Place sample in vial, and protect vial by placing newspaper around vial. Place vial in a padded envelope or sturdy box for shipping.

### Turf or Golf Course Samples

1. Submit a COMPLETED Submission Sheet. PICTURES are required. Photos from standing height looking out across the turf are ideal. We must see the damage pattern.
2. When the disease is active, collect a cup-cutter sized plug (4" diameter) that is 4 - 5 inches deep from the edge of the infected area. That is take a plug from a good to bad transition. Wrap the plug in aluminum foil or saran wrap to keep it intact.
3. Ship overnight or bring immediately to the Center.
4. Collect samples prior to fungicide applications.

**Please be advised**, if pests of regulatory significance are identified on submitted samples, we are required to notify the Tennessee Department of Agriculture.